Northwest Colorado Health

Dentist

General Statement of Duties: This position provides comprehensive coordinated and team based care preventive dental services to ethnically diverse patient populations across the lifespan.

Supervision Received: Reports to the Dental Director

Supervision Exercised: None.

Essential functions:

1. Examines individuals requesting care, diagnoses their dental/oral conditions, prescribes and carries out, or directs others in carrying out, appropriate dental/oral treatment, or refers individuals for specialty consultation or treatment in conformance with approved clinical protocols and guidelines.
    a. Complete referrals, collects data and provides other records as may be required from time to time by Northwest Colorado Health.
    b. Educates individuals in the nature of oral health related conditions and in the general promotion of oral health related disease prevention.

2. Records patient-dentist transactions as they occur in the patient's dental record so that the dental record accurately and completely reflects the nature of the contact, the condition of the patient and the care or treatment provided.

3. Provides clinical supervision for Dental Assistants and other health professionals requiring formal and informal dental oversight according to the Colorado Dental Board Rules and Regulations.

4. Assists in the provision of technical assistance and health education to the community as requested.

This description of responsibilities is intended to provide only basic guidelines for meeting each responsibility. Additional responsibilities may be added, as appropriate.

Education: Successful completion of a Dental School program including residency

Experience: Experience in dealing with medically underserved populations. Experience with Electronic Dental Records required; experience with Dentrix and eCW preferred. Two years post-graduate practice experience preferred.

Requirements:

1. Active Dental License in the State of Colorado and DEA registration.
2. If car is used, must provide proof of adequate insurance totaling at least $300,000 and valid state driver's license.

3. Current CPR certification
4. Current immunization history, after job offer and before starting job.
5. Initial TB testing upon hire and/or documentation of TB test within the last year.

Knowledge, Skills, and Abilities:

1. Requires a comprehensive knowledge of primary dental care in outpatient settings. Knowledge of the principles of practice of modern dentistry as related to public health organizations and community health center programs as well as current social and economic problems pertaining to public health and their impact on primary health care.
2. Ability to coordinate care with other medical, behavioral health and dental staff.
3. Knowledge of dental clinic operations.
4. Ability to support and work collaboratively with clinicians and administrators to oversee dental and business plan.
5. Basic computer skills to include proficiency with Electronic Dental Records.
6. Excellent oral and written communication, problem solving and negotiation skills.
7. Ability to organize and prioritize tasks.
8. Ability to work under pressure.
9. Ability to work as successful integrated multi-disciplinary primary health care team.

Working Conditions:

1. Work environment is variable, as care is performed in clinics, public, non-medical facilities or in homes. Lighting, acoustics, air quality, temperatures, and environmental hazards are not predictable.
2. Occasional evenings and weekends.
3. This position meets the criteria for Category 1 of OSHA's guidelines for exposure to biohazard. Normal work routine involves potential for mucous membrane or skin contact with blood and/or body fluids; use of appropriate protective measures is required.

This description is intended to describe the essential job functions and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities and requirements of a person so classified. Other functions may be assigned and management retains the right to add or change the duties at any time.

I, _____ acknowledge that on this date, I have received the following job description for my present position.

Signature of Employee: _____

Date: _____