

NORTHWEST COLORADO HEALTH YOUTH RESILIENCY FACILITATOR

General Statement of Duties:

This is a part-time (20 hours/week) position serving Routt County. The Youth Resiliency Facilitator (YRF) provides high-quality, trauma-informed support to youth through group programming, intentional relationship-building, and coordination with youth-serving partners. The YRF engages youth in resiliency skill development, supports wellness and prevention efforts, and assists with basic data entry and evaluation of tasks that inform program improvement.

Supervision Received:

Works under supervision of the Youth Resiliency Program Manager

Supervision Exercised:

None

Essential Functions:

- Understand, practice, and promote the vision, mission and principles of Youth Resiliency Program.
- Engage youth in appropriate youth resiliency skill development.
- Engage youth in positive, skill-building activities that promote wellness, strengthen culture and prevent suicide, tobacco and other substance use.
- Work with teams to plan and implement engagement activities
- Maintain a positive and professional working relationship with the public, including school districts, other youth serving agencies, and families of the youth served.
- Maintain a high level of ethical standards in accordance with licensure and state requirements.
- Understand and comply with all Agency policies and procedures, including Child Protection Policies.
- Understand and comply with all principles of Youth Resiliency Curriculum as directed by the Youth Resiliency Program Manager.
- Utilize Motivational Interviewing in conversations with youth.
- Demonstrate an enthusiastic commitment to the job and the Agency
- Commit to engage in personal and professional growth and competence development to increase capacity to serve youth every day.
- Keep supervisor fully informed at all times.

General Responsibilities

- Provide group programming for youth in school and community settings.
- Assist with basic coordination of data collection, including entering program data, completing assessments, and supporting evaluation processes as assigned.
- Maintain accurate documentation in youth files or other program systems.
- With guidance from the Supervisor, contribute to the development of group activities or curriculum adjustments.
- Cultivate familiarity with community resources and support light community connection tasks as directed (e.g., maintaining occasional contact with partner agencies).
- Participate in team meetings, staff meetings, and required trainings.

This description of essential functions is intended to provide only basic guidelines for meeting each responsibility. Additional responsibilities may be added, as appropriate.

Education: Bachelors in social work, psychology, teaching, music or other related Human Services field preferred

Experience: Facilitating groups and teaching experience preferred.

Requirements:

1. If car is used, employees must provide proof of adequate insurance coverage totaling at least \$300,000 and valid Colorado driver's license.

Skills: Group Facilitation, Evidence Based Practice

Knowledge:

1. Knowledge of timelines, development, and program design.
2. Staff management, public relations and communication principles and practices.
3. Group facilitation skills
4. Evidence-based practices
5. Trauma Informed Care Best Practices

Abilities:

1. Ability to effectively communicate both verbally and in writing.
2. Provides a positive approach to discerning opportunities for improvement or change, taking advantage of the situations, and functioning as a change agent.
3. Facilitation and individual practice techniques

Equipment:

1. Daily use of telephones, copiers, computers and other office equipment.
2. Transport of supplies and instruments.

Working Conditions:

1. Work environment is highly variable. Lighting, acoustics, air quality, temperature, and environmental hazards are not predictable.

This description is intended to describe the essential job functions and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities and requirements of a person so classified. Other functions may be assigned, and management retains the right to add or change the duties at any time.

I, _____ acknowledge that on this date,
(Print Name)

I have received the following job description for my present position.

Signature of Employee: _____

Date: _____