

Northwest Colorado Health

Family Practice – Primary Care Physician

General Statement of Duties: Provides clinical and educational services to clients of the Health Center. Acts as a resource to professional and support staff.

Supervision Received: Reports to the Medical Director

Supervision Exercised: None.

Essential functions:

1. Provides primary care services to patients of all ages. Elicits and screens medical histories, performs physical examinations. Requests and interprets laboratory and diagnostic examinations. Assesses, identifies and evaluates health programs and develops and documents a care plan.
2. Develops and/or utilizes written protocols for the performance of activities related to the initiation and modification of medical therapeutic regimes: Prescribes medications including contraceptives and medications for sexually transmitted diseases.
3. Participates in the quality assurance in the Community Health Center, assists in the development of protocols and procedures, conducts individual and group educational sessions with clients and staff and participates in the orientation of new staff and students.
4. Refers patients to other services within the Northwest Colorado Health agency and other agencies, or to specialist as the cases require. Consults with staff and community physicians.
5. Enters in a collaborative agreement with Physician assistants and / or Nurse Practitioners and provides clinical supervision if needed.

This description of responsibilities is intended to provide only basic guidelines for meeting each responsibility. Additional responsibilities may be added, as appropriate.

Education: Successful completion of a Medical School program including residency

Experience: Proven physical assessment and counseling skills for a continuum of the general population.

Requirements:

1. Active Physician License in the State of Colorado.
2. If car is used, must provide proof of adequate insurance totaling at least \$300,000 and valid state driver's license.
3. Current CPR certification
4. Current immunization history, after job offer and before starting job.
5. Annual TB testing and/or screening.

Skills:

1. Psychomotor skills, including repetitive pinching, grasping, and manipulating (i.e. filling syringes) in rapid succession.
2. Daily standing, squatting, walking, bending, and maneuvering in worksites, clinics and which are not barrier free.

Knowledge:

1. Knowledge of public health programs, policies and procedures.
2. Knowledge of agency and community resources.
3. Knowledge of needs of clients regard to sexuality, family planning concepts, family and interpersonal relationships.
4. Knowledge of psychosocial health.
5. Knowledge of family planning practices, philosophies, and concerns.

Abilities:

1. Heavy lifting over 25 pounds to carry supplies into clinic site and to transfer or turn pediatric and/or adult with or without assistive devices is required.

Equipment:

1. Equipment to be utilized may include oral thermometer, sphygmomanometer, syringes, speculums, and microscope.
2. Office equipment includes telephone, computer, and copier on daily basis.

Working Conditions:

1. Work environment is variable, as care is performed in clinics, public, non-medical facilities or in homes. Lighting, acoustics, air quality, temperatures, and environmental hazards are not predictable.
2. Occasional evenings and weekends.
3. This position has been classified as Patient-Facing, a position in which the incumbent could reasonably be expected to routinely interact with patients and/or patient family members. Employees in Patient-Facing positions are exposed to healthcare conditions that may require additional training, immunizations, and use of Personal Protective Equipment (PPE).

This description is intended to describe the essential job functions and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities and requirements of a person so classified. Other functions may be assigned and management retains the right to add or change the duties at any time.

**I, _____ acknowledge that on this date,
I have received the following job description for my present position.**

Signature of Employee: _____

Date: _____

Northwest Colorado Health

Family Practice – Physician Assistant

General Statement of Duties: Provides clinical and educational services to clients of the Health Center. Acts as a resource to professional and support staff.

Supervision Received: Reports to the Medical Director.

Supervision Exercised: None.

Essential functions:

1. Provides primary care services to patients of all ages. Elicits and screens medical histories, performs physical examinations. Requests and interprets laboratory and diagnostic examinations. Assesses, identifies and evaluates health programs and develops and documents a care plan.
2. Develops and/or utilizes written protocols for the performance of activities related to the initiation and modification of medical therapeutic regimes: Prescribes medications including contraceptives and medications for sexually transmitted diseases.
3. Participates in the quality assurance in the Community Health Center, assists in the development of protocols and procedures, conducts individual and group educational sessions with clients and staff and participates in the orientation of new staff and students.
4. Refers patients to other services within the Northwest Colorado Health agency and other agencies, or to specialist as the cases require. Consults with staff and community physicians.

This description of responsibilities is intended to provide only basic guidelines for meeting each responsibility. Additional responsibility may be added, as appropriate.

Education: Completion of an accredited Physician Assistant program.

Experience: Proven physical assessment and counseling skills for a continuum of the general population.

Requirements:

1. Active Physician Assistant License in the State of Colorado.
2. Maintain certification through the National Commission on Certification of Physician Assistants.
3. If car is used, must provide proof of adequate insurance totaling at least \$100,000 and valid state driver's license.
4. Current CPR certification
5. Current immunization history, after job offer and before starting job.

Skills:

1. Psychomotor skills, including repetitive pinching, grasping, and manipulating (i.e. filling syringes) in rapid succession.
2. Daily standing, squatting, walking, bending, and maneuvering in worksites, clinics and which are not barrier free.

Knowledge:

1. Knowledge of public health programs, policies and procedures.
2. Knowledge of agency and community resources.
3. Knowledge of needs of clients regard to sexuality, family planning concepts, family and interpersonal relationships.
4. Knowledge of psychosocial health.
5. Knowledge of family planning practices, philosophies, and concerns.

Abilities:

1. Heavy lifting over 25 pounds to carry supplies into clinic site and to transfer or turn pediatric and/or adult with or without assistive devices is required.

Equipment:

1. Equipment to be utilized may include oral thermometer, sphygmomanometer, syringes, speculums, and microscope.
2. Office equipment includes telephone, computer, and copier on daily basis.

Working Conditions:

1. Work environment is variable, as care is performed in clinics, public. Lighting, acoustics, air quality, temperatures, and environmental hazards are not predictable.
2. Occasional evenings and weekends.
3. This position has been classified as Patient-Facing, a position in which the incumbent could reasonably be expected to routinely interact with patients and/or patient family members. Employees in Patient-Facing positions are exposed to healthcare conditions that may require additional training, immunizations, and use of Personal Protective Equipment (PPE).

This description is intended to describe the essential job functions and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities and requirements of a person so classified. Other functions may be assigned and management retains the right to add or change the duties at any time.

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Date: _____

Northwest Colorado Health

Nurse Practitioner

General Statement of Duties:

Provides clinical and educational services to clients of the Health Center. Acts as a resource to professional and support staff.

Supervision Received:

Reports to the Medical Director.

Supervision Exercised:

None.

Essential Functions:

1. Provides primary care services to patients of all ages.
 - Elicits and screens medical histories, performs physical examinations. Requests and interprets laboratory and diagnostic examinations.
 - Assesses, identifies, and evaluates health programs; develops and documents a care plan.
2. Develop and/or utilizes written protocols for the performance of activities related to initiation or modification of medical therapeutic regimes.
3. Participates in the quality assurance in the Community Health Center
 - Assists in the development of protocols and procedures.
 - Conducts individual and group educational sessions with clients and staff.
 - Participates in the orientation of new staff and students as directed.
4. Refers patients to other services within the VNA, to other providers, and/or specialist care as the cases require. Consults with staff and community physicians.

This description of responsibilities is intended to provide only basic guidelines for meeting each responsibility. Additional responsibility may be added, as appropriate.

Education:

A Bachelor Degree in nursing by a school accredited by the National League of Nursing and a family planning or adult nurse practitioner certificate. A physician assistant or nurse practitioner licensed in the State of Colorado is required.

Experience:

Proven physical assessment and counseling skills for a continuum of the general population.

Requirements:

1. Active Colorado RN or PA license.
2. If car is used, must provide proof of adequate insurance coverage totaling at least a combined \$300,000 and valid Colorado driver's license.
3. Current CPR certification.
4. Annual TB testing and/or screening.

Skills:

1. Psychomotor skills, including repetitive pinching, grasping, and manipulating (i.e. filling syringes) in rapid succession.
2. Daily standing, squatting, walking, bending, and maneuvering in worksites, clinics and which are not barrier free.

Knowledge:

1. Knowledge of public health programs, policies and procedures.
2. Knowledge of agency and community resources.
3. Knowledge of needs of clients regard to sexuality, family planning concepts, family and interpersonal relationships.
4. Knowledge of psychosocial health.
5. Knowledge of family planning practices, philosophies, and concerns.

Abilities:

1. Heavy lifting over 25 pounds to carry supplies into clinic site and to transfer or turn pediatric and/or adult with or without assistive devices is required.

Equipment:

1. Equipment to be utilized may include oral thermometer, sphygmomanometer, syringes, speculums, microscope.
2. Office equipment includes telephone, computer, copier on daily basis.

Working Conditions:

1. Work environment is variable, as care is performed in clinics, public, non-medical facilities or in homes. Lighting, acoustics, air quality, temperatures, and environmental hazards are not predictable.
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3. This position has been classified as Patient-Facing, a position in which the incumbent could reasonably be expected to routinely interact with patients and/or patient family members. Employees in Patient-Facing positions are exposed to healthcare conditions that may require additional training, immunizations, and use of Personal Protective Equipment (PPE).

This description is intended to describe the essential job functions and the essential

requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities and requirements of a person so classified. Other functions may be assigned and management retains the right to add or change the duties at any time.

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